

The Trisno Family PhD Research Scholarship

Terms of Reference



RANZCP
Foundation

Authorising Body:	RANZCP Board via the RANZCP Foundation Committee
Responsible Committee(s):	RANZCP Foundation Committee
Responsible Department(s):	Membership and Events
Document Code:	TOR The Trisno Family PhD Research Scholarship

Description

The *Trisno Family PhD Research Scholarship* is supported by a generous ongoing donation from the Trisno Family that supports and encourages PhD research in psychiatry by RANZCP members. Up to A\$60,000 funding is available over two years to the successful applicant.

The Scholarship is administered by the RANZCP Foundation and is awarded every two years. It is available bi-nationally in Australia and New Zealand to RANZCP members.

- The Scholarship is not limited to any specific sub-specialty or focus area of psychiatric research.
- An applicant may be at any stage of their PhD at the time they apply for the Scholarship. Full time and part-time applications will be considered.
- An applicant may apply to use the Scholarship for either stipend support, research costs, or a combination of both depending on what support they require to undertake the PhD research.

Eligibility criteria

An applicant for the Scholarship must:

- be either a RANZCP Fellow, Affiliate or Trainee (Associate) member who is in good standing with the RANZCP;
- be enrolled, or provide evidence of future enrolment as a PhD candidate in psychiatric research at an Australian or New Zealand tertiary institution; and
- have ethics committee approval from their administering tertiary institution to carry out their PhD study or provide evidence of a pending application for ethics committee approval from their administering tertiary institution, and then subsequently provide evidence of their approved application at a later time.

Research must be performed at least partly in Australia or New Zealand, and commencement may not be deferred.

Previously supported Scholarship recipients will be eligible to re-apply for further Scholarship support, but any decision will be subject to a further reassessment by the RANZCP selection panel.

Form of award

The Scholarship includes:

- Up to A\$60,000 in funding for a period not exceeding two years
- a framed certificate
- an invitation to attend the College Ceremony held at the annual College Congress.

The Scholarship:

- will not be awarded in a given year if no suitable applications are received
- will be formally conferred at the College Ceremony the following May

- funding will be paid in part up front, with later instalments subject to satisfactory progress reports provided to the RANZCP Foundation
- must not be used to cover any costs beyond those set out in a grant application as approved by the RANZCP, including travel costs associated with receiving the award at any College event.

Frequency

Applications for the Scholarship will open during the annual RANZCP awards and grants program.

Permitted uses

The permitted uses of the Scholarship funds by the recipient may include either:

- stipend support; or
- research costs; or
- a combination of both stipend and research costs.

Any application for the Scholarship must submit a detailed and itemised budget proposal as part of their application for assessment by the RANZCP selection panel.

Scholarship terms

The successful Scholarship recipient will be required to enter into an agreement with both the RANZCP and their administering tertiary institution before receiving funding. That agreement will set out the terms and conditions to receive the funding and the obligations of the successful recipient.

Before applying, applicants should consider the following essential terms of the Scholarship that will form part of this agreement, including that:

- commencement of the Scholarship may not be deferred.
- entitlements such as candidature leave and subsequent deferral or suspension of the Scholarship will be consistent with the relevant administering tertiary institution's policies and procedures.
- the Scholarship recipient may hold other scholarships, grants or supplementary awards, however this must be in line with the administering tertiary institution policies and procedures.
- the Scholarship recipient will be required to, where appropriate, publicly acknowledge the support they receive from the Scholarship and the RANZCP Foundation.
- the Scholarship recipient will be required to provide periodic reports to their administering institution that demonstrate satisfactory progress.
- where the Scholarship recipient fails to meet their agreed milestone progress requirements, then the RANZCP Foundation reserves the right to withhold distribution of any further instalment of the Scholarship money to the Scholarship recipient.
- where the Scholarship funds are not used for the permitted uses and/or according to the approved budget proposal, the RANZCP Foundation reserves the right to make a formal request of the Scholarship recipient for the scholarship funds to be returned.

Application process and requirements

Applicants will be required to provide the following essential information in the prescribed manner and form available from the RANZCP Foundation:

- A current curriculum vitae
- At least one referee's report (research performed partly in Australia/New Zealand and partly elsewhere is acceptable)
- Evidence of approval from a Human Research Ethics Committee (HREC) or evidence that an application for approval has been submitted (funds will not be released to successful applicant until ethics approval has been confirmed to the RANZCP).

- A completed Scholarship application form addressing all the information requested.

Applications should be completed using the prescribed application form available on the [RANZCP Foundation website](#) and sent to foundation@ranzcp.org by the closing date specified.

Selection criteria

The selection panel will review applications on the basis of:

- originality
- scientific merit
- feasibility

Selection panel

The RANZCP will convene a selection panel for the purposes of assessing all applications and making a recommendation to the RANZCP Foundation Committee, and the RANZCP Board.

The selection panel will consist of the following RANZCP representatives:

1. Chair (or nominee), RANZCP Foundation
2. Chair (or nominee), RANZCP Committee for Research
3. Member, RANZCP Committee for Research
4. Member, RANZCP Foundation Committee

The Chair of the selection panel may co-opt additional members with particular expertise if required (e.g. from the Committee for Research), or a person external to the RANZCP that has particular expertise which could support the selection panel in assessing the proposal.

It is the responsibility of all members of the selection panel to comply with the RANZCP [Declaring and Managing Conflict of Interest Guideline](#) and to promptly take appropriate action to effectively manage the conflict of interest. In the event that a conflict of interest is identified:

1. the Chair will be responsible for addressing the conflict and taking appropriate steps to ensure the integrity of the selection process is maintained; or
2. where the Chair declares a conflict of interest, and it is not possible to make alternative arrangements, the decision will be deferred to the remaining members of the selection panel.

All decisions of the selection panel must be endorsed by the RANZCP Foundation Committee; and ratified by the RANZCP Board.

The RANZCP:

1. will decide to award Scholarship funds commensurate with the amount it determines is necessary for the applicant to complete the proposal assessed.
2. may decide to award the Scholarship funds to a successful applicant in part up front, with later instalments subject to satisfactory progress reports provided to the RANZCP Foundation
3. reserves the right to make no award of the Scholarship if it does not receive any suitable applications that, in its opinion, are capable of achieving the objectives of the Scholarship.

Contact Information

Please contact foundation@ranzcp.org.

Revision Record

Contact: Manager, Membership Development

Date	Version	Approver	Description
August 2022	1.0	B2022/OOS 38	New document – Approved by Board
2023			NEXT REVIEW